

White River Conservation District  
Board Meeting Minutes  
February 15, 2024

A regularly scheduled meeting of the White River Conservation District Boards of Supervisors, held at the Conservation District’s board meeting room, was called to order at 5:01 p.m.

**Attendance:** Chris Collins (President), Kathy Nelson (Vice Pres.), Marc Etchart (Supervisor), Bill Lake (Supervisor), Neil Brennan (Supervisor), Callie Scritchfield (Exec Director), Tristan McGee (Project Manager), Fayanna Seely (Office Manager), Nakayla Lestina (NRCS)

**Marc made a motion to approve the agenda, Neil seconded the motion, motion carried unanimously.**

**Marc made a motion to table the December 2023 & January 2024 financials until the auditor can help with General Journal entries for 2023; Neil seconded the motion, motion carried unanimously.**

**Bill made a motion to approve the January minutes; Kathy seconded the motion, motion carried unanimously.**

**Neil made a motion to approve the payables with the understanding the ColoCPA check will be held until they have explained the current invoice in more detail, Marc seconded the motion, motion carried unanimously.**

FBC-Vonage	Office Telephone	\$50.84	\$5.08
FBC-Microsoft	Subscription / Family plan	\$30.39	\$3.04
FBC-HP Instant Ink	Ink for Printer	\$26.61	\$2.66
FBC-Grant Writing USA	Grant Management Class	\$595.00	\$59.50
FBC - Amazon	AM invite envelopes	\$15.16	
FBC-QuickBooks	QuickBooks renewal		\$649.00
Streamline	Website	\$80.00	
Cimarron	Office Internet	\$50.00	\$5.00
ColoCPA	Monthly Bookkeeping	\$607.83	
CEBT	Employee Life/Health Ins.	\$816.98	
Elizabeth Chandler	Coordinator	\$4,300.00	
Callie Hendrickson	Monthly Cell	\$30.00	\$3.00
Tristan McGee	Monthly Cell	\$30.00	
Fayanna Seely	Monthly Cell	\$30.00	\$3.00
Fayanna Seely	Reimbursement	\$383.24	\$38.32
Applegate Group	Contractor for Big Ditches	\$2,936.25	
Meeker Cafe	AM Caterer	\$2,076.75	
Rio Blanco County	AM Venue	\$200.00	
SDA	2024 Membership Dues	\$855.21	
Oldland Brothers Inc	CRMP project reimbursement	\$21,499.91	
	<b>TOTALS</b>	<b>\$34,614.17</b>	<b>\$768.61</b>
			DC Split

**Tristan CRMP Report:** Tristan updated the group on the Oldland project and the VMS contracted extension being signed with a deadline of Oct 31, 2024. **Neil made a motion to approve the contract extension with VMS, Marc seconded the motion, motion carried unanimously.**  
**Marc made a motion for reimburse Oldland Brothers \$21,499.91 for the work they paid for on brush treatments, Bill seconded the motion, motion carried unanimously.**

**NRCS Report:**

Laurel reviewed the Unfunded Cooperative Agreement and the Local Work Group information, to be completed by June 28th. Callie asked the board members to also review the UCA for any major changes. The UCA is to be returned by the end of February.

**Old Business:**

**Annual Plan of Work Updates (background) –**

- Callie updated the group that Rio Blanco County approved the Districts’ grant application for \$75,000. It was unclear what the process would be to request funds from the County. She will follow up.
- Bison – Commissioner Overton and Eddie Smercina attended the commission meeting in Colo Springs. It seems the CPW is not planning to manage the bison in western Colorado at this time.

**New Business:**

**Neil made a motion to donate \$450 to match Douglas Creek’s \$250 donation for a total of \$100 per student that helped at the annual meeting, Bill seconded the motion, motion carried unanimously.**

**Marc made a motion to ratify the Applegate Contract with an additional \$2,300, Kathy seconded the motion, motion carried unanimously.**

**Annual Meeting:** Staff updated the group on the financials for the annual meeting.

**Staff/ NRCS Reports:**

See attached reports.

**Marc made a motion to go in Executive Session 7pm pursuant to §24-6-402(4)(f), C.R.S, for discussion of a personnel matter.**

Out of executive Session and 7:27

Meeting adjourned at 7:29pm

Next meeting is scheduled for **Wednesday March 6<sup>th</sup> at 5pm.**

Respectfully submitted,

Fayanna Seely, Office Manager

**Last Month’s Hours and Miles**

<b>Board Member:</b>	<b>Hours</b>	<b>Miles</b>
Chris Collins	43	100
Kathy Nelson	4.5	16
Bill Lake	6	48
Neil Brennan	33	160
Marc Etchart	42	609

Task List:

Find out how RBC is going to do the funds for the Districts

Call Paul Miller for help on adjusting EOY items

Letter to CPW on Wild horses in West Douglas

Invite CPW/ Jonathon to a board meeting

Get a template from CFCD for LWG questions